



**SIR THOMAS RICH'S SCHOOL PARENTS' ASSOCIATION
AND FRIENDS OF THE SCHOOL**

GIFT AID DECLARATION

To: **Sir Thomas Rich's School Parents' Association and Friends of the School**

Details of Donor:

Address: Title:
..... Forename(s):
..... Surname:
Post Code:.....

Pupil's Name:..... Date joined School:...../...../.....
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I should like the school to treat

- the enclosed donation of £
- the donation(s) of £ which I made on/...../.....
- all donations I make from the date of this declaration until I notify you otherwise
- all donations I have made since 6 April 2000, and all donations I make from the date of this declaration until I notify you otherwise

as Gift Aid donations.

*** please tick appropriate box**

Date:/...../..... Signature:

**** See overleaf for notes**

OFFICE USE ONLY Claim No.: S/O to Bank:
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Notes

- 1. You may cancel this declaration at any time by notifying the Bursar.**
- 2. You must pay an amount of income tax/or capital gains tax at least equal to the tax that the school reclaims on your donations in the tax year (currently 28p for each £1 you give).**
- 3. If in the future your circumstances change and you no longer pay tax on your income and capital gains equal to the tax that which the school reclaims, you can cancel your declaration (see note 1).**
- 4. If you pay tax at the higher rate you can claim further tax relief in your Self Assessment tax return.**
- 5. If you are unsure whether your donations qualify for Gift Aid tax relief, ask the Bursar or ask your local tax office for leaflet IR113 '*Gift Aid*'.**
- 6. Please notify the Bursar if you change of name or address.**